CALIFORNIA WEST RENTAL POLICY

There is no fee to apply for a property.

Applications will be sent to you via email and text message after you view a property with one of our representatives.

Application Acceptance Requirements:

- After you, or someone on your behalf, views a unit in person with our representative, or by checking out keys from our office, or as otherwise arranged with our staff, you may then request that we send you a rental application. This will be done through email and an online portal system.
- All occupants over the age of 18 must submit a separate rental application through our online portal.
- Proof of income is required (see below).

Rental Priority

- Applicants who apply within 24 hours of viewing a property will receive priority and we may stop accepting applications after 24 hours.

Multiple Occupants:

If there will be more than one occupant who is over the age of 18, then you must each submit separate rental applications. We will send a rental application to one person in your group and then that applicant will send additional applications to others (including co-signers) as part of submitting their application. This allows us to easily group applications together, allowing for easier and quicker processing.

Proof of income requirements:

- Many property owners accept co-signers for income qualification purposes. Each co-signer must submit a separate application.
- Applicants should provide copies of their last three pay stubs. Take a picture of your pay stubs and upload with your application.
- Applicants who are self employed should provide two years of tax returns. Please make sure to include Schedule C if you operate a sole proprietorship. Upload these documents with your rental application.